



**Auburn Vocational Board of Education
Organizational Board Meeting
January 15, 2019
6:30 pm**

Item #1 Oath of Office:

Mrs. Jean Brush

Item #2 Roll Call

___ Mrs. Jean Brush	___ Mr. Ken Klima	___ Mr. Terry Sedivy
___ Dr. Susan Culotta	___ Dr. Brian Kolkowski	___ Mr. Erik Walter
___ Mrs. Mary Javins	___ Mr. Roger Miller	___ Mrs. Mary Wheeler
___ Mr. Geoffrey Kent	___ Mr. Paul Stefanko	

Item #3 Pledge of Allegiance

Item #4 Approve Organizational Board Meeting Agenda

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #5 Nomination(s) for President

1) _____ 2) _____

Close Nominations: (First) _____ (Second) _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#6 Election of President

President _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #7 Nomination(s) for Vice President

1) _____ 2) _____

Close Nominations: (First) _____ (Second) _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item#8 Election of Vice President

Vice President _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #9 Organization of the 2019 Board of Education

- a. Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2019 (*Exceptions)

Tuesday, January 15 th *	6:30 pm	Tuesday, June 25 th *	6:30 pm
Tuesday, February 5 th	6:30 pm	Tuesday, August 6 th	6:30 pm
Tuesday, March 5 th	6:30 pm	Tuesday, September 3 rd	6:30 pm
Tuesday, April 2 nd	6:30 pm	Tuesday, October 1 st	6:30 pm
Tuesday, May 7 th	6:30 pm	Thursday, November 7 th *	6:30 pm
Tuesday, June 4 th	6:30 pm	Tuesday, December 3 rd	6:30 pm

b. Appointment of Finance Committee:

- 1. _____ 2. _____
- 3. _____ 4. _____

c. Appointment of Facilities Committee:

- 1. _____ 2. _____
- 3. _____ 4. _____

d. Appointment of Recruitment/Curriculum & Adult Subcommittee:

- 1. _____ 2. _____
- 3. _____ 4. _____

e. Ohio School Boards Association Capital Conference Delegate and Alternate

- 1. _____ 2. _____

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #10 Standing Authorizations – 2019. Motion to approve the following standing authorizations as recommended so that the business of the Auburn Vocational School District may be done expediently:

- a. Designate Legal Counsels: Pepple & Waggoner, Ltd.
McGown & Markling Co., L.P.A.
Squire, Patton & Boggs
Walter & Haverfield, LLP
Lake County Prosecutors
Geauga County Prosecutors
- b. Designate a Newspaper: The News-Herald
- c. Designate a Depository: Dollar Bank
- d. Recognize Majority Bargaining Agent: CATA/OEA-NEA
- e. Designate a designee to attend public records access training required for Board Members for each term of office (ORC 109.43) Treasurer

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|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| f. | Ohio School Boards Association Membership Dues:
Annual Membership Dues
(January 1, 2019 – December 31, 2019) | \$2,910 |
| g. | Ohio School Boards Association Legal
Assistance Fund Consultant Service Contract
Pursuant to R.C. Section 3313.171
(January 1, 2019 – December 31, 2019) | \$250 |
| h. | Association for Career and Technical Education
Institutional Membership (National)
(March 1, 2019– February 28, 2020) | \$2,500 |
| i. | Ohio Association for Career and Technical Education
Institutional Member | \$750 |
| j. | Organizational Affiliate Membership Ohio Association for
Career and Technical Education | \$4,500 |
| k. | Ohio Association of Career-Technical Superintendents Dues
(July 1, 2019 – June 30, 2020) | \$3,000 |
| l. | Ohio Technical Centers Membership Dues
Adult Workforce Education
(July 1, 2019 – June 30, 2020) | \$1,000 |
| m. | Establish a Service Fund for Board Members: | \$10,000 |
| n. | Authorize the Superintendent to employ personnel on an as needed basis, with such
appointments to be presented to the Board of Education for approval at the next regular Board
meeting. | |
| o. | Authorize the Superintendent and Treasurer to establish a budget for legal fees of \$80,000.00. | |
| p. | Authorize the Superintendent or designee to administer all federal programs and compliance
with local, state and federal regulations. (Required by state and federal regulations) | |
| q. | Authorize the Superintendent to serve as purchasing agent for the school district and spend a
maximum of \$ 25,000.00 without prior approval of the Board. [Policy #6320] | |
| r. | Authorize the Superintendent or designee to approve professional development for all
employees of the school district. | |
| s. | Authorize the Superintendent or designee to be the hearing officer for discipline hearings. | |
| t. | Authorize the Superintendent or designee to be the student suspension appeal officer. | |
| u. | Authorize the Superintendent and Treasurer to attend professional meetings. | |
| v. | Authorize the Superintendent and Treasurer to approve student programming, affiliation,
clinical, preceptor, MOU agreements on an as needed basis. | |
| w. | Authorize the Treasurer to open bank accounts as needed. | |

- x. Authorize the Treasurer to pay all bills within the limit of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- y. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- z. Authorize the Treasurer to advertise for bids as specified by law.
- aa. Authorize the Treasurer to invest active and interim funds.
- bb. Authorize the Treasurer to purchase position bonds for the Board President, Vice-President, and Superintendent for the limit of \$20,000 and the Board requires that all administrators, school secretaries, and those employees that are under the direct supervision of the Treasurer be bonded with a Surety Bond to the limit of \$20,000, per board policy 8740 – Bonding.
- cc. The Treasurer will be bonded at a limit of \$500,000.
- dd. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
- ee. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2019.
- ff. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- gg. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request. [Policy #8310]
- hh. Set the mileage reimbursement rate for 2019 at the IRS approved rate.
- ii. Authorize to discard or sell textbooks/workbooks and equipment due to age, condition, and/or beyond repair.

Motion _____

Second _____

Vote: Pass _____ Fail _____

Item #9 Adjourn

Motion _____

Second _____

Vote: Pass _____ Fail _____

***Please Notice Enclosures: Attachments
Agenda and Attachments are on Blackboard***